New Member Digital Banking Enrollment Guide

From our website, select "**Personal**" and then "**24 Hour Access**" to locate the "**Enroll in Digital Banking**" link.
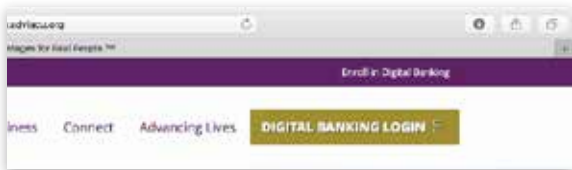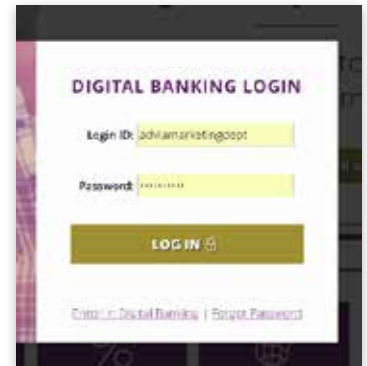
When you click to enroll, you'll be prompted to enter your **Account Number, SSN, Date of Birth, Zip Code, Last Name, and Requested Login ID** (this is an ID of your own choosing). Then, click **Continue**.

NOTE: If you receive an error stating the Login ID has already been selected, please choose a different Login ID. Otherwise, you'll see a confirmation screen of your new Login ID selection.

Next, select a delivery method for your **Secure Access Code** (NOTE: based on your devices registered, can be via Text, automated call or email).

You'll then be prompted to **Register Device**. Registering will prevent you needing a Secure Access Code on future logins, but if the device is a public computer, we do not recommend registering the device.

Once received, enter your Secure Access Code, then click Submit.

You will be prompted to enter and confirm a **Password**, then click **Submit**.

You'll then be prompted to **Register Device**. Registering will prevent you needing a Secure Access Code on future logins, but if the device is a public computer, we do not recommend registering the device.

Final steps walk you through review of your personal information (updates to this information can be made within the Update Contact settings), updating your temporary ID, selecting a Forgot Password, then click Submit; and accepting terms and conditions of your new digital banking system.

From our website, select **"Personal"** and then **"24 Hour Access"** to locate the **"Enroll in Digital Banking"** link.

When you click **"Enroll,"** you'll be prompted to enter information from your new Advia Credit Union account to confirm your identity. Then you will begin choosing your requested Login ID (this is an ID of your own choosing). Then, click **Continue**.

NOTE: If you receive an error stating the Login ID has already been selected, please choose a different Login ID. Otherwise, you'll see a confirmation screen of your new Login ID selection.

Next, select a delivery method for your **Secure Access Code** (NOTE: based on your devices registered, can be via Text, automated call or email).

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You will be prompted to enter and confirm a **Password**, then click **Submit**.

Final steps walk you through review of your personal information (updates to this information can be made within the **Update Contact** section of Digital Banking), and accepting terms and conditions of your new digital banking system.